

## **MINUTES OF REGULAR MEETING OF FEBRUARY 20, 2002**

The regular meeting of the Conemaugh Township Board of Supervisors was called to order at 6:00 p.m. on February 20, 2002 by Chairman Robert Rouser. Board members present were Robert Rouser, Chairman, Albert Zuccolotto, Secretary-Treasurer, and David Hart, Vice-Chairman. Solicitor William Barbin was also present.

Pledge to the Flag.

### **FLOOR OPENED TO PUBLIC COMMENT ON AGENDA ITEMS:**

None.

### **MINUTES:**

The minutes of the reorganization meeting and regular meeting of January 2002 were distributed. There was a motion by Mr. Zuccolotto, seconded by Mr. Hart, to accept the minutes of the reorganization meeting of January 7, 2002 and the regular meeting of January 7, 2002. Roll call vote: Mr. Zuccolotto – yes, Mr. Hart – yes, and Mr. Rouser – yes. Motion carried unanimously.

### **BILLS:**

There was a motion by Mr. Hart, seconded by Mr. Zuccolotto, to pay the bills for the month of February 2002 in the amount of \$12,889.92 for the General Fund, \$12,151.24 for the Liquid Fuels Fund, \$19,199.23 for the Sewer Department, and \$788.00 for the DCNR Grant Fund. Roll call vote: Mr. Hart – yes, Mr. Zuccolotto – yes, and Mr. Rouser – yes. Motion carried unanimously.

### **POLICE REPORT:**

The police report submitted by Chief Louis Barclay for the month of January 2002 for Conemaugh Township and Benson Borough was read. There was a motion by Mr. Zuccolotto, seconded by Mr. Hart, to accept the police reports for the month of January 2002 for the Township and Benson Borough. Roll call vote: Mr. Zuccolotto – yes, Mr. Hart – yes, and Mr. Rouser – yes. Motion carried unanimously.

### **PERSONS TO BE HEARD:**

None.

### **CORRESPONDENCE:**

None.

### **OLD BUSINESS:**

None.

## MINUTES OF FEBRUARY 20, 2002 MEETING CONTINUED

### NEW BUSINESS:

1. **PERSONNEL POLICY FOR PSATS CDL PROGRAM:** Mr. Hart asked how much the Township paid for this program. Mr. Zuccolotto explained that a computer would randomly pick individuals to be tested and the Township would pay \$60.00 per person tested. The Township was paying for each person whether they were tested or not under the prior company. The PSATS Program will save the Township money. There was a motion by Mr. Hart, seconded by Mr. Zuccolotto, to adopt the Drug & Alcohol Testing Personnel Policy, as supplied by PSATS, for participation in the PSATS CDL Program. Roll call vote: Mr. Hart – yes, Mr. Zuccolotto – yes, and Mr. Rouser – yes. Motion carried unanimously.
2. **POLICE DEPARTMENT POLICY:** Solicitor Barbin stated that this is an excellent policy which sets up a chain of command on how the SERT team is called out, and sets forth SERT priorities. There was a motion by Mr. Zuccolotto, seconded by Mr. Hart, to adopt a Policy for Tactical Team Call-Out for the SERT Team for the Conemaugh Township Police Department. Roll call vote: Mr. Zuccolotto – yes, Mr. Hart – yes, and Mr. Rouser – yes. Motion carried unanimously.
3. **RESIGNATION FROM CTMA BOARD:** A letter of resignation was received from Howard Matthews. There was a motion by Mr. Zuccolotto, seconded by Mr. Hart, to accept the resignation of Mr. Howard Matthews from the Conemaugh Township Municipal Authority Board, effective January 16, 2002.. Roll call vote: Mr. Zuccolotto – yes, Mr. Hart – yes, and Mr. Rouser – yes. Motion carried unanimously.
4. **APPOINTMENT TO THE CTMA BOARD:** There was a motion by Mr. Zuccolotto, seconded by Mr. Hart, to appoint Mr. Edward Hart to fulfill the unexpired term of Howard Matthews on the Conemaugh Township Municipal Authority Board – term to expire January 3, 2006. Roll call vote: Mr. Zuccolotto – yes, Mr. Hart – yes, and Mr. Rouser – yes. Motion carried unanimously.
5. **APPOINTMENT TO THE CTMA BOARD:** There was a motion by Mr. Zuccolotto, seconded by Mr. Hart, to appoint Mr. Matthew Sotosky to fulfill the unexpired term of Vernon Henry on the Conemaugh Township Municipal Authority Board – term to expire January 3, 2005. Roll call vote: Mr. Zuccolotto – yes, Mr. Hart – yes, and Mr. Rouser – yes. Motion carried unanimously.
6. **RESIGNATION FROM RECREATION COMMISSION:** There was a motion by Mr. Zuccolotto, seconded by Mr. Hart, to accept the resignation of Mr. Thomas Platt from the Conemaugh Township Recreation Commission. Roll call vote: Mr. Zuccolotto – yes, Mr. Hart – yes, and Mr. Rouser – yes. Motion carried unanimously.
7. **APPOINTMENT TO RECREATION COMMISSION:** There was a motion by Mr. Hart, seconded by Mr. Zuccolotto, to appoint Mr. Steve Buncich to fulfill the unexpired term of Thomas Platt on the Conemaugh Township Recreation Commission – term to expire January 2, 2006. Roll call vote: Mr. Hart – yes, Mr. Zuccolotto – yes, and Mr. Rouser – yes. Motion carried unanimously.

## MINUTES OF FEBRUARY 20, 2002 MEETING CONTINUED.

8. **RENTAL OF GREENHOUSE PARK BY CIRCUS:** It was noted that insurance will be provided by the Circus, and they will do all the set up and clean up involved. There was a motion by Mr. Zuccolotto, seconded by Mr. Hart, to approve the Indemnity Agreement and Permit for the rental of Greenhouse Park by the Sterling & Reid Circus for July 22 & 23, 2002; rental fee to be \$1,500.00. Roll call vote: Mr. Zuccolotto – yes, Mr. Hart – yes, and Mr. Rouser – yes. Motion carried unanimously.

9. **STREET LIGHT INSTALLATION:** There was a motion by Mr. Hart, seconded by Mr. Zuccolotto, to approve the installation of a street light on Hill Avenue as per the petition received from residents in that vicinity. Roll call vote: Mr. Hart – yes, Mr. Zuccolotto – yes, and Mr. Rouser – yes. Motion carried unanimously.

10. **SEWER PROJECT ENGINEERING CONTRACT:** There was a motion by Mr. Zuccolotto, seconded by Mr. Hart, to approve an Agreement between Conemaugh Township and P. C. Rizzo Engineers for design and bid of Phase I of the Sewer Collection & Treatment System for the Tire Hill, Krings, Route 403, Soap Hollow, and Bloomfield area in the amount of \$325,000; to be paid from the loan obtained by the Sewer Department for these engineering services. Roll call vote: Mr. Zuccolotto – yes, Mr. Hart – yes, and Mr. Rouser – yes. Motion carried unanimously.

11. **MINOR SUBDIVISION PLAN REVISION:** Solicitor Barbin noted that this revision meets all requirements. There was a motion by Mr. Zuccolotto, seconded by Mr. Hart, to approve a revision to the Sewage Facilities Planning Module, which removed non-building stipulations for a 4.0-acre non-building tract fronting on Covered Bridge Road approved by DEP on December 10, 2001 for Scott D. & Karen M. Geisel, Owners & Applicants. (The Conemaugh Township Planning Commission gave approval of the revised plan at its meeting on February 12, 2002.) Roll call vote: Mr. Zuccolotto – yes, Mr. Hart – yes, and Mr. Rouser – yes. Motion carried unanimously.

12. **MINOR SUBDIVISION:** Solicitor Barbin noted that this plan meets all requirements. There was a motion by Mr. Hart, seconded by Mr. Zuccolotto, to approve a minor subdivision plan for Mary M. Shetler Estate, Paul F. Baer, Sr., Executor subdividing an existing parcel of approximately 2.01 acres by creating Parcel A containing approximately 1.01 acres and having an existing dwelling and accessory buildings thereon, and Parcel B containing approximately 1.00 acre of undeveloped land. (This subdivision was approved by the Conemaugh Township Planning Commission at its meeting on February 12, 2002.) Roll call vote: Mr. Hart – yes, Mr. Zuccolotto – yes, and Mr. Rouser – yes. Motion carried unanimously.

13. **DONATION TO HISTORICAL SOCIETY:** There was a motion by Mr. Zuccolotto, seconded by Mr. Hart, to approve a donation of \$1,000.00 to the Conemaugh Township Historical Society. Roll call vote: Mr. Zuccolotto – yes, Mr. Hart – yes, and Mr. Rouser – yes. Motion carried unanimously.

14. **PLANNING COMMISSION SEMINAR:** There was a motion by Mr. Zuccolotto, seconded by Mr. Hart, to approve sending the nine (9) Conemaugh Township Planning Commission members, and the Zoning Officer, to a “Basic Course in Subdivision Review” to be held at the Sleep Inn, Richland, on March 19, 26, and April 2, 2002, at a cost of \$75.00 per person. Roll call vote: Mr. Zuccolotto – yes, Mr. Hart – yes, and Mr. Rouser – yes. Motion carried unanimously.

## **MINUTES OF FEBRUARY 20, 2002 MEETING CONTINUED.**

15. **HART REQUEST FOR HEALTH BENEFITS:** At this point, Supervisor Dave Hart submitted a letter to Chairman Rouser requesting that he receive family health care benefits from the Township as is permitted and set forth in the Township Code Book, Section 606. Chairman Rouser called for a motion. There was a motion by Mr. Hart to approve family health care benefits for himself. The motion died for the lack of a second.

### **FLOOR OPENED TO PUBLIC COMMENT:**

**Mr. John Oleskey** of Sugar Maple Drive was present on behalf of the Conemaugh Township Historical Society and he wished to thank the Supervisors for the donation of \$1,000.00.

**Mrs. Evelyn Hart** of Benscreek suggested that due to the number of meetings held in the Township's Boardroom, the Supervisors might want to fix the ceiling since it was leaking. Mrs. Hart was informed that a new roof was budgeted for 2002, and that the specifications are in the process of being developed. It was further explained that the first individual working on the specifications stated that he could not complete them. Another individual is now working on the specifications so that the roof can be repaired this spring.

**Mr. John Szapka** wanted to know if Dave Hart was going to have a key for all Township items that are "locked up", such as the files. Solicitor Barbin stated that this has been an issue for years; the Township Secretary and Assistant Township Secretary have the key to the files because they are charged with responsibility for those. Mr. Simka then asked if Mr. Hart could get in to "check things out". Mr. Zuccolotto answered, yes; Mr. Hart could get into the files anytime he wanted to. But, Solicitor Barbin noted, it had to be done through the Township Secretary. Mr. Rouser stated that Mr. Hart was told in the past that he is welcome to come to the Township Building to review things anytime, weekends or evenings included.

### **ANNOUNCEMENTS:**

1. The next regularly scheduled meeting of the Township Supervisors will be held on Wednesday, March 20, 2002 at 6:00 p.m.

### **ADJOURNMENT:**

There was a motion by Mr. Hart, seconded by Mr. Zuccolotto, to adjourn the meeting at 6:20 p.m.

Submitted by,

Albert E. Zuccolotto, Secretary/Treasurer